

Livingston Manor – Roscoe Library Board Meeting Agenda

Wednesday, 1/14/2026, 5:30 p.m. – 7:00 p.m.

Roscoe Branch Library, 85 Highland Ave., Roscoe

1. Call to Order President Amy Hines

2. Approval of Prior Meeting Minutes President Amy Hines

Motion: Approve Minutes of December 17, 2025

3. Handing of Gavel to Officers Elected to Serve in 2026

- Presidents: Michele Hemmer & Ellen Pope
- Vice Presidents: Terry Shultz; Pat Zschack
- Secretary: Gail Hascha
- Treasurer: Sally Cerny
- Assistant Treasurer: Amy Hines

4. Treasurer’s Report Treasurer Sally Cerny

- 2025 Final Budget Status (see attached report)
- Banking Balances (see attached report)
- Update on receipt of tax levy funds
- Banking Resolution needed:
 - **Resolution:** to authorize the following trustees to serve as signatories on all Jeff Bank accounts: Sally Cerny, Michele Hemmer, Ellen Pope, Amy Hines, Terry Shultz, Marjorie Feuerstein.
 - **Resolution:** to authorize Peggy McGuire, Amy Hines and Sally Cerny as authorized representatives on Community Foundation of Orange & Sullivan accounts.
 - **Resolution:** to open an account at Morgan Stanley and to assign as signatories Ellen Pope and Sally Cerny.

Motion: Approve Treasurer’s Report

5. Library Director’s Report Director Peggy McGuire

6. Committee Reports

i. Governance Committee Chair Meg McNeill

Motion: Elect Carol Park and Bryn Tulip to serve as Trustees for two-year terms ending 2027, following which, they will be eligible for renewal for three-year terms ending 2030.

- ii. Buildings & Grounds Co-Chairs: Gabe Tully & TBD
- iii. Outreach & Events Chair - TBD
- iv. Task Force on Future Planning Co-Chair Terry Shultz
- v. Manor Ink Manager Amy Hines

7. Old Business

- a. Annual Appeal – Status
- b. Flood insurance

8. New Business

- a. Adoption of 125-Cafeteria Plan to allow full-time employees participating in the health insurance benefits plan to have their contribution toward the health insurance premium be deducted from their paycheck prior to taxes, as follows:

RESOLVED, that the Board of Trustees of the Livingston Manor – Roscoe Library hereby approves the establishment of a Section 125 Cafeteria Plan (Premium-Only Plan), effective January 1, 2026, and authorizes designated officers to execute all documents necessary to implement and administer the Plan. The Board hereby adopts the Plan on January 14, 2026, retroactive to January 1, 2026.

- b. 2026 Board Meeting Dates
- c. Emergency Response Policy
- d. Committee preferences sheet for indicating preferences for 2026

9. Adjourn