

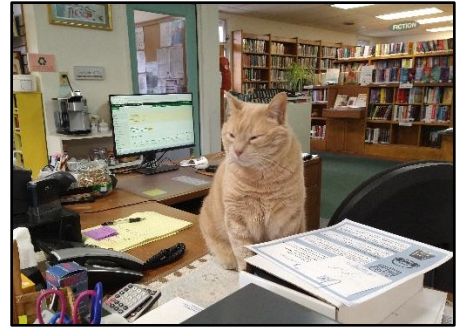
Livingston Manor-Roscoe Library

Director's Report—June 2025

Peggy McGuire

May/June News

Our staff have been working hard to develop print and online materials to promote our upcoming programs and share communications between the two branches. In the last month they have created a one-time Roscoe newsletter, a joint newsletter, a shared digital program calendar, a summer activities booklet, a print summer calendar for youth activities inserted into Manor Ink, shared digital program registration, shared accounts for purchasing, shared summer reading challenge registration, and the soon-to-be released new website!



Director's Recent Activities

- Continuing communication with DASNY concerning the grant to purchase the Eastern Star Building.
- Attended Directors' Association, SUPLA, Building and Grounds, and Budget and Finance Committee meetings.
- Held first joint staff meeting at the Livingston Manor building. The next one will be in Roscoe.
- Hired summer interns and youth program coordinator under the auspices of the Kaplan Foundation Grant.
- Met with contractors to get estimates for installation of new windows and front path at the Roscoe building.
- Working with our bookkeeper to get Quickbooks set up for the joint budget and bank account.
- Attended the Delaware Valley Arts Alliance's Sullivan Arts Grants Award Ceremony at Bethel Woods to accept three grants.
- Attended a Construction Grant workshop with RCLS.
- Attended an online workshop about applying the UN Sustainability Goals to what we do at the library.
- Coordinated the Repair Café on 4/26 and our table at the Manor Farmers Market on 5/25 and 6/8.
- Submitted legal ad to the Sullivan County Democrat for our upcoming budget vote.

Trustees

TRUSTEE EDUCATION SESSION NAME	DATE	DAY OF WEEK	TIME	CREDIT HOURS
Trustee Education: Finance 101 - Trustee Responsibilities (Presenter: RCLS Chief Financial Officer Stephen Hoefer) -- ONLINE	6/25/2025	Wednesday	6:30 PM	1
Trustee Education: Accessibility--ONLINE	7/21/2025	Monday	6:30 PM	1

Upcoming Events to Note

- Trout Parade: Saturday, June 14-- library booth 10-4 with summer reading program kick-off and parade at 1:00. Don't miss the beginning of the parade to see the library float, banner, and grand marshal!
- Library Vote: Tuesday, June 24, 12:00-8:00 at both branches
- The Repair Café will be held at the Livingston Manor Presbyterian Church on Saturday July 26 from 11:00 to 2:00.

Programs

2025 Regular Programs	J	F	M	A	M
Manor Tues. Storytime, kids	8	6	12	16	16
Manor Fri. Music Storytime, kids	8	13	16	21	16
Manor Book Club	9	10	10	6	10
Manor Garden Club	N/A	5	N/A	4	N/A
Manor Tech Assistance	2	3	3	1	1
Roscoe Book Club	14	12	15	16	18
Roscoe Tech Assistance	0	2	0	2	0

Individual Programs

- Manor--Lego Club: 5 participants
- Manor--Open Space Institute, Kerrylands Property: 35 participants
- Manor--Unlocking College Admissions: Leif Johansen; 2 participants
- Roscoe--Children's Author David Covell: 16 participants

Visitors

Library Visitors Roscoe Branch		
	2024	2025
JANUARY		226
FEBRUARY		223
MARCH		263
APRIL		217
MAY		266
JUNE		
JULY		
AUGUST	166	
SEPTEMBER	177	
OCTOBER	220	
NOVEMBER	214	
DECEMBER	156	

Library Visitors Livingston Manor Branch		
	2024	2025
JANUARY	485	469
FEBRUARY	446	507
MARCH	578	532
APRIL	679	548
MAY	589	550
JUNE	615	
JULY	936	
AUGUST	809	
SEPTEMBER	527	
OCTOBER	680	
NOVEMBER	526	
DECEMBER	349	
	7219	

Circulation

Circulation of Print Items, Audio, and Video Roscoe Branch		
Total of all checkouts and renewals		
	2024	2025
JANUARY		254
FEBRUARY		278
MARCH		412
APRIL		251
MAY		226
JUNE		
JULY		
AUGUST	348	
SEPTEMBER	300	
OCTOBER	363	
NOVEMBER	279	
DECEMBER	204	

Circulation of Print Items, Audio, and Video Livingston Manor Branch		
Total of all checkouts and renewals		
	2024	2025
JANUARY	467	389
FEBRUARY	435	445
MARCH	445	463
APRIL	460	568
MAY	456	610
JUNE	619	
JULY	943	
AUGUST	792	
SEPTEMBER	337	
OCTOBER	488	
NOVEMBER	377	
DECEMBER	374	
	6193	

Circulation of eBooks and Digital Audiobooks Roscoe Branch		
	2024	2025
JANUARY	175	169
FEBRUARY	140	166
MARCH	165	178
APRIL	139	177
MAY	154	191
JUNE	140	
JULY	129	
AUGUST	131	
SEPTEMBER	140	
OCTOBER	122	
NOVEMBER	109	
DECEMBER	139	
TOTAL	1683	

Circulation of eBooks and Digital Audiobooks Livingston Manor Branch		
	2024	2025
JANUARY	234	268
FEBRUARY	249	249
MARCH	242	320
APRIL	248	306
MAY	220	296
JUNE	206	
JULY	276	
AUGUST	264	
SEPTEMBER	253	
OCTOBER	269	
NOVEMBER	235	
DECEMBER	293	
TOTAL	2989	