

Livingston Manor Library
Library Card Application

IDENTIFICATION REQUIRED:

Photo ID (e.g. Driver's license, state I.D. card) Proof of Current Address (e.g. Driver's license, state I.D., recent mail, checkbook)
applicant must reside in the Livingston Manor Central School District for a full-access card

Patron Information (please print):

Last Name _____ First Name (Legal) _____
Preferred Name _____ Middle Initial _____
Birthdate _____

Residential Address:

Street _____ City _____ State _____ Zip _____
County _____

Mailing address (if different from residential address):

Street or P.O. Box _____ City _____ State _____ Zip _____

Contact (phone number or email required):

Primary Phone _____
Email _____

Would you like to receive an email notification for the following?

Item Due Item Checkout/Renewal Slip

When you place an item on hold, how would you like to be notified when your item has arrived?

Email SMS (text) Phone Call

Newsletter: Please add me to the library's email list for monthly newsletters and other occasional communications

Library Catalog:

To login to the library's catalog and other online resources such as Libby, you will use your library card number and password, which will be the first two letters of your last name (the first letter being capitalized), followed by the last four digits of your phone number, followed by an exclamation point ("!"), with no spaces.

If you wish to retain a permanent library record and access a list of the items borrowed, you must opt in from your account in the catalog.

ACCEPTANCE OF RESPONSIBILITY (READ CAREFULLY!)

- I will be responsible for all materials checked out on this card, including materials checked out by others with or without my consent, unless I have previously reported the loss of my card.
- I will report a lost or stolen card, or any change of personal information (name, address, phone, email).
- I will comply with all library rules and policies.
- I understand that there will be charges for overdue, lost, damaged and stolen library materials.
- I understand that the library provides access to a broad range of resources and that it is my responsibility to judge for myself and for my children or minor dependents what resources are appropriate for my/our personal use.

Patron Signature: _____ Date: _____

For Youth (Age 0-17):

Parent or Legal Guardian Signature: _____

Please print Parent or Legal Guardian Name: _____

Staff Initials _____ Date _____ Card Number _____